

*The Governors, Headteacher and Staff welcome you to:
Edleston Primary School*

Headteacher	Mrs R Bagni	
Deputy	Miss C. Procter	
Class RT	Mrs L. Tomkinson	
Class 1M	Mr S H Martin-Rhind	
Class 2A	Mrs R. Astles	
Class 3S	Miss W. Spry	
Class 4H	Mrs J Hardwick	
Class 5P	Miss C. Procter/Miss A. Simpkin	
Class 6G	Miss D. Glover	
SEN Manager	Mrs K. Ferguson	
Teaching Assistants	Mrs D. Scoffin Miss V. Knapper Mrs M. Groom Mrs J. Thomasson Mrs L. Maddock Mrs E. Shilton Mrs T. Kerr Mrs A Edge Miss J Hawkins	Mr. M. Cartwright Mrs L Watts Mrs N. Thys-Holland Miss E. Hutson Mrs S Lyon Mr T. Seabridge Mrs J. Bryant Miss J. Smith
EAL Teaching Assistant	Miss W Sieron	
School Business Manager	Mrs H Ollier	
School Business Manager	Mrs V Green	
Admin Assistant	Ms H Prevett	
Site Maintenance Officer	Mr A Hassall	
Cleaners	Mrs C Ridgeway	Ms M. Brookes
Cook	Mrs C Maher	
Kitchen Assistants	Mrs E Kertolli	Mrs L Blears
Mid-Day Assistants	Mrs J Dunn	Mrs T Kerr
	Mrs J Bryant	Mrs M .Groom
	Ms M Brookes	Mrs M Allen

The Governing Body

Headteacher: Mrs R. Bagni

Local Authority Governors:

Mr E. A. Flood (Vice Chair of Governors)

Parent Governors:

Miss E. Humphries (Chair of governors)
Mrs. J. Vickers
Ms. C. Salt

Staff Governors:

Mrs L. Tomkinson

Co-opted Governors:

Miss E. Szymura
Mrs J. Hardwick
Mr J. Eagney
Vacancy

Cheshire East Council
Westfields
Middlewich Road
Sandbach
Cheshire
CW11 1HZ

Our school website address is

<http://www.edleston.cheshire.sch.uk/>

School also has an app that can be downloaded to your mobile phone via your app store. This is updated daily and has important up to date information regarding daily meal options, class news, after school club news etc.

Both the web site and the mobile phone app are updated regularly

School Aims

We aim:

1. To be an inclusive school and to put into place the practice in all aspects of our work that ensures that all learners are given equality of opportunity and treated fairly.
2. To promote and achieve high standards for all by providing teaching and learning of the highest quality.
3. To treat learners as individuals and to differentiated teaching and learning to take account of their individual and special needs.
4. To provide well for learners' physical, mental, social, spiritual, moral and cultural needs.
5. To provide well for learners' care, health and safety.
6. To ensure we meet the outcomes of every child matters.
7. To ensure that all learners benefit from a rich, broad, balanced curriculum presented in an interesting, exciting and imaginative manner with lots of opportunities for first-hand experience, practical work, investigation and learning through play in the early years.
8. To teach basic skills and core subjects well and to give great emphasis to the foundation subjects and RE.
9. To make connections between subjects and to apply basic skills across the curriculum.
10. To enliven and enrich the curriculum by visits, visitors, and extensive use of the environment.
11. To give responsibility to learners and develop their self-confidence by contributing to the community.
12. To make parents and the wider community equal partners with the school and to involve them in the evaluation of its success.
13. To build an ethos marked by a welcoming, friendly, bright and lively happy place where learners feel secure. A school where good behaviour is expected and where learners enjoy growing up.
14. To make this school a place of enjoyment where success is encouraged, rewarded and celebrated.

Our school motto is

**Excellence
Perseverance
Success**

Times and dates for 2016/2017

The school day:-

Reception/KS1 9.00 a.m. – 12 noon
1.10 p.m. – 3.15 p.m Y1 and Y2]. Reception finish at 3.10.

KS2..... 9.00 a.m. – 12.10 p.m.
1.10 p.m. – 3.15 p.m

Weekly teaching time (including collective worship, breaks and registration:

Reception and KS1	21 hours 40 minutes
KS2	23 hours 45 minutes

Parents are encouraged to come in for 8.45 to read with their children in reception and KS1

SUPERVISION TIMES FOR CHILDREN

Pupils are supervised in school from 8:45 a.m. until 3:15 p.m.

The school is not responsible for pupils on site outside of these times, except during authorised before and after school activities.

Parents are reminded that school is not responsible for any accident that may involve pre school children, particularly if they are climbing on the outside playground equipment. Please note that on wet days this equipment could be very slippery, which could result in injury to your child.

EDLESTON PRIMARY SCHOOL

Term dates 2016 - 2017

	Start date	End date
Autumn 1	Tuesday 6 th September 2016	Thursday 20 th October 2016
Autumn 2	Monday 31 st October 2016	Thursday 22 nd December 2016
Spring 1	Monday 9 th January 2017	Friday 17 th February 2017
Spring 2	Monday 27 th February 2017	Friday 31 st March 2017
Summer 1	Tuesday 18 th April 2017	Friday 26 th May 2017
Summer 2	Monday 5 th June 2017	Wednesday 26 th July 2017

Bank holiday (school closed)

Monday 1st May 2017 (May Day)

INSET days (school closed)

Monday 5th September 2016

Friday 21st October 2016

Monday 5th December 2016

Monday 12th June 2017

Monday 3rd July 2017

Home and school in partnership

We welcome parents and carers into school believing we are partners in your child's education

- ❖ Parents are welcomed and encouraged into school, to help with such things as reading, maths games and school trips. If you are able to help please see your child's teacher
- ❖ Parents evenings – there are three each year. These are held each term. We welcome children to come along to share their work with their parents. These meetings enable teachers to share targets and discuss a child's attainment and achievements.
- ❖ Parents receive detailed written reports annually indicating at which level your child is working in their relevant key stage. Children in years 1 to 6 also receive a half termly report on attainment and effort.
- ❖ Newsletters, questionnaires are sent out regularly through out the year, and the school also has a website with all the latest information available. A termly newsletter is sent out for each class.
- ❖ Class teachers and the Headteacher send out news feeds every Monday, so you know what is going on in school.

If you have any concerns staff will always be pleased to see you, the most convenient time being the end of the day. Any cause for concern should be discussed initially with your child's class teacher. If the problem is unresolved the headteacher should be informed and in the final instance the Governing Body.

If at any time a child's progress or behaviour is cause for our concern, the school will contact you to arrange a meeting.

The school operates an "open door" policy. Please come and see us if you have any worries or concerns, you do not need to make an appointment.

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Curriculum matters

The National Curriculum

There are five core subjects – English, Maths, Science, Computing and RE

Foundation subjects History, Geography, Design and Technology, Art and Design, Music, French [for KS2 only] and PHSE/Citizenship/SRE

These subjects are taught in the four stages at Primary Level:

Foundation	(ages 4-5)	Reception
Key stage 1	(ages 5-7)	Year 1 and 2
Lower Key stage 2	(ages 7-9)	Year 3 and 4
Upper Key Stage 2	[ages 9-11]	Year 5 and 6

The core subjects are taught separately and the foundation subjects link them together to ensure that work is relevant and enjoyable and the curriculum is broad and balanced. Work is based upon a themed topic, which is changed each term.

English

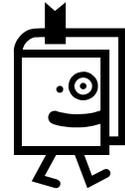
All children have a Literacy hour each day.

School uses the Primary Assertive Mentoring scheme, which integrates target setting, tracking, mentoring & checking systems for Writing and SPaG (Spelling, Punctuation and Grammar)

❖ Foundation Stage and Key stage 1 children

Children are taught English using the *Read Write Inc.* Literacy and Language programme which is

- ♦ *Matched to the curriculum*
- ♦ *Teaches grammar in context*
- ♦ *Built around whole stories*
- ♦ *Fun whole-class teaching*
- ♦ *Raises standards in literacy across the school*

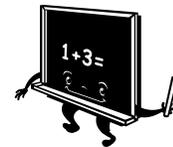


❖ Key stage 2 children

- ♦ Learn to change the way they speak and write in a range of contexts to suit different situations purposes and audiences
- ♦ Read a range of texts and learn how language works
- ♦ Learn how to respond appropriately to others thinking about what has been said and the language used

Mathematics

Maths is taught to all children in school using the Primary Assertive Mentoring scheme, which integrates target setting, tracking, mentoring & checking systems.



Science

Children are

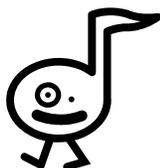
- ❖ Taught in a practical way to give them some understanding of the world around them.
- ❖ Taught to use a wide range of skills e.g. observation, planning and investigation.

Physical Education

- ❖ P.E. is an important part of children's education by helping them to lead full and active lives. A brief note of explanation is required if your child is unable to take part in a PE lesson.
- ❖ Each child's level of physical skill is developed.
- ❖ Co-operation and team spirit are encouraged in structured games activities.
- ❖ Year 3 upwards enjoy regular swimming sessions
- ❖ Key stage 2 children have the opportunity to use the sports field at the local high school.



Music



- ❖ Children gain enjoyment and satisfaction from music by becoming involved through performance, composition and listening
- ❖ Children are able to join the school choir who perform throughout the year
- ❖ Children have the chance to audition for parts in concerts

Information and Communication Technology (ICT)



Each class has a computer and an interactive whiteboard and we also have an ICT suite. Each class has access to an ipad. Y5 and Y6 have group ipads. We aim to:

- ❖ Encourage all children to use the ICT equipment and software with confidence and purpose
- ❖ Use ICT to support children's learning in all areas of the curriculum

Geography, History, Art, French, PHSE / Citizenship and Design Technology



- ❖ Are all taught through cross curricular activities and are an integral part of the thematic work within each year group

Religious Education

We hold daily act of collective worship, sometimes in the Classroom and sometimes in the hall. Parents have the right to withdraw children from acts of collective worship and R.E



- ❖ Taught as a discrete subject and through school assemblies
- ❖ Christianity is the main focus
- ❖ Children also learn about Judaism, Islam and Hinduism

Foundation stage

- ❖ Children are taught using the six areas of learning in the curriculum for the foundation stage:
 - ◆ Personal, Social and Emotional development
 - ◆ Communication, Language and Literacy
 - ◆ Problem Solving, Reasoning and Numeracy
 - ◆ Knowledge and understanding of the world
 - ◆ Physical development
 - ◆ Creative development

Assessment and recording

Children are continually assessed on a daily basis and through tests, enabling us to plan for each child to ensure they achieve their full potential.

We use:

- ❖ The Early Years Foundation Stage Profile in the reception year
- ❖ Assertive mentoring tests in SPaG and maths are carried out weekly
- ❖ Assessments are carried out in maths at the end of each half term and at the end of each term for science and English.
- ❖ SATs are used in Y2 and Y6
- ❖ Y1 children take the phonics assessment in June.
- ❖ In KS1 and KS2 teachers complete termly pupil trackers to plot each child's progress in Maths, English and Science.
- ❖ In KS1 and KS2 the foundation subjects are assessed at the end of the year, in terms of whether a child is emerging, expected or exceeding.

Teaching Organisation

All Classes are single aged classes.

Health education

- ❖ Health education is approached through specific topics and sensitive areas such as sex and drugs education are incorporated naturally as they arise.
- ❖ We provide sex and relationships education in every class. When this is taught parents will be informed and have the right to withdraw their child.

Special needs

- ❖ Our aims to help each child to reach their full potential and to be alert to their strengths and also their special needs.
- ❖ We seek specialist help where necessary from the Authority's Special Education Services.
- ❖ We employ a number of full time and part time teaching assistants to help children with their literacy/ numeracy needs
- ❖ We have a Special Educational Needs policy which is available to parents on our website.



Pastoral Care and Discipline

Ofsted (May 2016)

"The promotion of pupils' personal development and welfare is outstanding and lies at the very heart of the school's work."

"The result of the school's excellent work in promoting personal development and welfare is that a warm, welcoming environment has been created where pupils are safe, valued, and behave and learn well."

The school:

- ❖ Is aware of the shared responsibility with parents for the children in our care
- ❖ Controls movement about the school, supervises children at play and encourages sensible attitudes
- ❖ Has a behaviour policy
- ❖ Has school rules, rewards and consequences. We use the class dojo reward system.
- ❖ Upholds the standards of good relationships attitudes and standards
- ❖ Has Child Protection and safeguarding policies in place. Mrs. Bagni, the Headteacher, is the designated child protection/safeguarding lead. Miss Procter deputises in her place. Mr Flood is the Governor responsible for safeguarding.

The school places the utmost importance on safeguarding. It is our duty to safeguard and promote the welfare of all our children. We aim to make this school a place where all our young people are safe and feel safe.

Homework

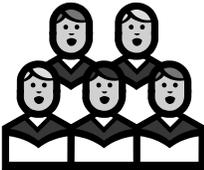
Homework is:

Not set for the younger children but all children are encouraged to link and extend school activities at home. They take their home school news book home every weekend, and this is shared every Monday with the class.



Sent out on set days at KS1 and KS2. You will be informed of these days at the beginning of the school year

Extra curricular activities



A wide range of activity clubs are provided by staff both in and out of school hours. They include French, athletics, cookery, chess, homework, football, craft, art, choir, computing, games and some lunchtime clubs.

School uniform

Consists of

- ❖ Grey skirt or trousers, white or grey shirt or blouse or polo shirt
- ❖ Blue or grey pullover, cardigan or school sweatshirt or black blazer. (sweatshirts, cardigans, blazers incl school logo, polo shirts and ties are available from the school office)



Summer uniform if you wish consists of:

- ❖ For girls – a blue check dress
- ❖ For boys – grey or blue shorts and a white or grey polo shirt

All pupils **must** wear sensible shoes – **trainers are not permitted**. All items of uniform should be clearly marked with your child's' name.

P.E. clothing

Children are required to have their PE kit in school. This consists of a white T shirt and navy blue shorts plus black plimsols. The shorts and T-shirts can be purchased from the school office.

Trainers are not permitted unless the children are on the field. You will be informed if they need to bring trainers on a particular day.

School Meals

Our school meals are designed to be healthy and nutritious.

- ❖ The current charge is £2.20 per day.
- ❖ Money should be sent in an envelope, to the office, with your child's name and class. Ideally this should be done on a weekly basis, every Monday. We do however accept payment on a daily basis. Payment should be made prior to any meal being taken. If your child orders a school meal and is sent home after 10:30a.m. Cheshire East Catering do not offer a refund as their meal will already be being prepared.
- ❖ Packed lunches should be in a named plastic box and drinks in a plastic container
- ❖ From September 1st 2014 all children in Reception, year 1 and year 2 will be able to have a free school meal provided as part of the Universal Free School meals initiative.

Cheshire East Council will continue to award free school meals to the families that receive the qualifying incomes as outlined below, and whose children attend a Cheshire East school.

Parents/Guardians whose children attend schools outside Cheshire East need to contact the Local Authority in which the school is situated.

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- the guarantee element of State Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190
- Universal Credit
- If you have recently become unemployed or have reduced your working hours and have been granted the four week working tax credits run on, then you may be entitled to free school meals. Please call our Schools Team on 0300 123 5012 for advice.

IT IS VITALLY IMPORTANT THAT EVEN IF YOUR CHILD IS RECEIVING UNIVERSAL FREE SCHOOL MEALS (i.e Reception, year 1 or year 2 children) THAT YOU APPLY AS ABOVE AS THIS WILL AFFECT THE FUNDING THAT WE RECEIVE AS PART OF OUR PUPIL PREMIUM GRANT FOR YOUR CHILD.

Absence

- ❖ Please ring school before 9.10 a.m. (and select option 1 when prompted) if your child will be off sick. You need to call us each day that your child is away from school so that we can code the registers correctly.
- ❖ From the 1st September 2013 the Department for Education (DfE) announced important amendments to legislation surrounding holidays in term time. The legislation does not give any entitlement to parents to take their child on holiday during term time. Any application for leave of absence must be in exceptional circumstances and the Head Teacher must be satisfied that the circumstances warrant the granting of leave of absence. Parents could be fined by the Local Authority for taking their child on holiday during term time without consent from the school.
- ❖ Unauthorised absences will be recorded and may be followed up by the Education Welfare Officer
- ❖ It is important that your child attends school each day and we ask that you only keep your child off school if they are very ill.
- ❖ For 2015/2016 our attendance was 95.96%. There were 2.68% authorised absences and 1.36% of unauthorised absences.

Late marks

Registers are taken at 9.00 each morning.

Late arrivals after this time will be marked in the registers as **L** (Late before registers closed)

Late arrivals after 9:10 will be marked in the registers as **U** (Late after registers closed) and this mark is classed as an unauthorised session absence

Charges for Activities

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

Voluntary contributions

When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. Payments can normally be made via the online shop at the following link

http://www.cheshireeast.gov.uk/schools/schools_epayments/schools_epayments_guide.aspx

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we may allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school will provide this information on request.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

- Visits to museums
- Educational visits, which enhance the curriculum and which require transport expenses;
- Sporting activities which require transport expenses ;
- Outdoor adventure activities;
- Visits to the theatre;
- Musical or theatrical events.

Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board and lodging and travel.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons.

Swimming

The school organises swimming lessons. These take place in school time and are part of the National Curriculum. We ask for a voluntary contribution towards the cost of the swimming teacher at the baths. Children who do not pay this contribution are still taken swimming. We inform parents when these lessons are to take place.

Coaching Sessions

When the school offers additional coaching after school, for example football, a qualified coach, who is not a member of the school staff, runs and organises these sessions. We make a charge for these sessions.

Medical Care



First aid supplies are kept in school and injuries will be dealt with by a qualified First Aider. In the case of more serious injury or illness we will contact a parent or emergency contact immediately. Please make sure that we have your current mobile and home phone number.

If your child requires medicine please call in at the office and complete a permission form. We are only able to administer prescribed medicines. If the medicine is to be taken three times a day then we ask that you administer these yourselves at home.

Admission to school

If your child reaches the age of five between 1st September and 31st August, he or she will start school on the first day of the Autumn term in September. You should apply to the LA during the first half of the Spring term before your child is due to start school. More detailed information can be obtained from the LA or from school.

Secondary Transfer

The majority of our children transfer to either Ruskin Sports College or King's Grove school at the end of year 6

End of year SATs results 2016

As the SATs were changed during 2015/16 it is not possible to compare our SATs results with those nationally in 2015. When the 2016 national results are released then we will update the table.

School at expected May 2016

KS1

SUBJECT	School % at expected May 2016
Reading	63%
Writing	53%
Maths	57%
Spelling , punctuation and grammar	67%
Science	67%

KS2

SUBJECT	School % at expected May 2016	National % at expected May 2016
Reading	43%	66%
Writing	57%	76%
Maths	50%	70%
Spelling , punctuation and grammar	70%	72%

Targets for 2017

SUBJECT	KS1	KS2
Reading	70%	60%
Writing	65%	65%
Maths	70%	65%
Spelling , punctuation and grammar	75%	75%

Equality Act 2010 information

The school consists of 209 pupils. There are slightly more girls than boys in the school. Currently 52% of the school are children with English as an additional language. These children come from many different countries, with Eastern European being the highest. We are very proud of our school community. Our children always strive to do their best and in the words of OFSTED [May 2016]; "The promotion of pupils' personal development and welfare is outstanding and lies at the very heart of the school's work. Pupils have a strong understanding of British values. In the diverse community in which pupils live, they appreciate very clearly the need for tolerance and respect, including for different religious beliefs. There is no significant difference in attainment between girls and boys, this varies within each year group. The same applies to pupils of different ethnic backgrounds. Each year group's data shows attainment of different groups of pupils.

We work hard to foster good relations within the school community, working hard to ensure that there are no incidents of prejudice-related bullying and to promote community cohesion.

We promote spiritual, moral, social and cultural development through all appropriate curricular opportunities.

Objectives

To increase the understanding of equality through direct teaching across the curriculum.

To narrow the gap in attendance rates between our most vulnerable pupils and other children throughout the school.

To narrow the gap in English and maths between children of whom English is not their first language and other children at KS2.

PRIVACY NOTICE FOR PUPILS IN SCHOOLS

Data Protection Act 1998: How we use pupil information

We collect and hold personal information relating to our pupils and may also receive information about them from their previous school, local authority and/or the Department for Education (DfE). We use this personal data to:

- support our pupils' learning
- monitor and report on their progress
- provide appropriate pastoral care; and
- assess the quality of our services

This information will include their contact details, national curriculum assessment results, attendance information, any exclusion information, where they go after they leave us and personal characteristics such as their ethnic group, any special educational needs they may have as well as relevant medical information.

We will not give information about our pupils to anyone without your consent unless the law and our policies allow us to do so. If you want to receive a copy of the information about your son/daughter that we hold, please contact:

The School Office
Edleston Primary School
Denver Avenue
Crewe
CW2 7PX
Telephone 01270 685770
E-mail: admin@edleston.cheshire.sch.uk

We are required, by law, to pass certain information about our pupils to our local authority (LA) and the Department for Education (DfE).

DfE may also share pupil level personal data that we supply to them, with third parties. This will only take place where legislation allows it to do so and it is in compliance with the Data Protection Act 1998.

Decisions on whether DfE releases this personal data to third parties are subject to a robust approval process and are based on a detailed assessment of who is requesting the data, the purpose for which it is required, the level and sensitivity of data requested and the arrangements in place to store and handle the data. To be granted access to pupil level data, requestors must comply with strict terms and conditions covering the confidentiality and handling of data, security arrangements and retention and use of the data.

For more information on how this sharing process works, please visit: <https://www.gov.uk/guidance/national-pupil-database-apply-for-a-data-extract>

For information on which third party organisations (and for which project) pupil level data has been provided to, please visit: <https://www.gov.uk/government/publications/national-pupil-database-requests-received>

If you need more information about how our local authority and/or DfE collect and use your information, please visit:

- our local authority at http://www.cheshireeast.gov.uk/council_and_democracy/council_information/data_protection.aspx; or
- the DfE website at <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>