



Minutes of the Governing Body Committee Meetings at Edleston Primary School.

Date	Thursday 6 th October 2016 at 3:30 p.m.
Present	Mrs Bagni, Mrs Tomkinson, Miss Humphries, Mrs Hardwick, Miss Szymura, Mr Flood, Mr Eagney, Ms Salt In attendance: Mrs Ollier (Clerk to the Governors)
Apologies	Mrs Vickers

Main points of discussions

1. Apologies for absence

As above

2. Register of interests

None to declare

3. Correspondence.

Governors approved this nomination and Mr Flood's term of office will be extended for a further 4 years.

Mrs Bagni has received notification from Mrs Hardwick resigning from the Governing Body due to from 7th October 2016, due to other commitment. Mrs Hardwick attended this meeting. There is now an additional vacancy for a co-opted governor on the Governing Body.

1. Minutes of the previous meeting.

Actions noted form previous minutes	Feedback
Holding Your School to Account -Challenge and Support in Practice" to be forward the document to all Governors to read	This was forwarded to all Governors on 5th July 2016
Results of the dojos questionnaire to be sent to Miss Humphries by Wednesday 13th July	The results of the dojos questionnaire was sent by Mrs Vickers to Miss Humphries
The skills documents will be renewed and updated. Please can all governors return their completed forms to Mrs Ollier by 21st July 2016?	Mrs Ollier has received the completed skills documents.
Provide his profile for inclusion in the Governors summer newsletter by Wednesday 13th July	Mr Eagney provided his profile for inclusion in the Governors summer newsletter.

All actions have been completed.

The minutes of the previous meeting of the full Governing Body held on Thursday 30th June 2016 were agreed by Miss Szymura, and approved by Mr Flood. Miss Humphries signed the minutes.

2. HT report

Governors had read through the report prior to the meeting. Mrs Bagni drew governor's attention to the following points:

Page 1 - Although SATs results were low in Year 2 and in year 6, they can't be compared to previous years because of the changes for the 2015/16 year. Mrs Bagni has compiled an Age Related Expectation whole school data sheet for September 2016 which she shared with Governors. This shows current attainment percentages and also school target percentages.

Page 3 - The table on page 3 shows the percentage of children achieving level 4a+ in the SATs for the past 4 years. It was clear from this table that these are more in line with the figures of ARE this year.

Page 7 - The actions listed from each section of the SSDP for 2016/17 are all in place and the impact will be seen at the end of the year.

Miss Szymura commented that it was good that there are 1:1 booster lessons in year 6. These are being taught by Miss Simpkin who is teaching pupils in their areas of improvement to enable them to reach their targets.

Miss Simpkin is also supporting Y2 in literacy to help with spelling and handwriting.

6. Directors report

Governors had read through the report prior to the meeting. Mrs Bagni drew governor's attention to the following points.

Page 6 - From 1st September 2016, academy trusts and maintained schools must provide information required on Edubase, and keep it up to date as those involved in school governance change. Mrs Ollier will upload this information to the database.

Page 8 - this is information concerning "tootoot" which is a safeguarding platform for primary schools, secondary schools, colleges and universities that provides pupils with a safe and confidential way of reporting incidents such as cyber bullying, racism and many others directly to their place of learning. Miss Humphries commented that school already has the KIVA behaviour system which is proving to be an excellent system for all pupils in school and works very well.

Page 11 - Assessment of Writing - Mrs Bagni had prepared some progression examples which she shared with Governors. This covered all years from Reception to Year 6. These will be discussed at the next committee agenda meeting. School had bought into the Cheshire West assessment and they will implement a different format of writing which is very structured and is delivered over a 2 week cycle.

Page 25 - School Financial Value Standards (SFVS) - Governing boards are responsible for carrying out a review of the financial practices and standards within schools on an annual basis. This consists of 25 questions that must be answered and returned to the Schools' Finance team by the allocated deadline. The deadline for Edleston Primary School is March 31st 2017.

6. Feedback from committees

The committees are now all combined for the all governors to attend and the meeting

6. MAT update.

As documented in the last Governing Body minutes school had been looking at a MAT with other schools under the ESAT umbrella. School had been asked to join a MAT that is at the early stage of formation. However the lead MAT is under police investigation and until the case is closed school had decided not to take this further. Mrs Bagni and other Headteachers met recently and after discussions, and also taking into account Governors concerns, the decision was taken by Headteachers not to take up this offer.

Mrs Bagni will meet with other Headteachers and look at other MATs and consider the way forward from a financial and academic point of view.

Ms Salt suggested the Ormiston Group as a possibility.

Mrs Bagni and other governors will have a look at the information on the Ormiston website before the next meeting.

7. Governor's questions.

As Kiva is successful do we need to trial the "tootoot" platform outlined in the Directors report page 8?

The KIVA behaviour system is proving to be an excellent system for all pupils in school and works very well. All pupils are aware of the system and the procedures and avenues that are in place for addressing any issues/problems they may have.

Spelling and presentation are itemised on the SSDP. Can examples be provided comparing different year groups as in the directors report recommendation?

Mrs Bagni provided governors with the examples comparing the different year groups.

budgetary position of the school.

A few parents felt not taking part in the tour of Britain when it passed Nantwich road was a missed opportunity, this led to more remarks that Edleston does not do as many community dress up/trips/overnight trips as other local schools.

How is the new online assessment system going? [Statonline]

The new online system will be an item on the next committee agenda meeting and will be demonstrated to the Governing Body.

Did we introduce the new uniform guidelines/rules?

As school is considering the options regarding MAT and academy it was decided to postpone a new uniform policy as it is likely that if we were to convert to academy status then we would change the uniform accordingly. It was considered unfair to ask parents to change school uniforms too frequently.

What is the criteria and time frames for internal isolation?

There are currently 3 pupils who have been on an isolation programme for the last 2 weeks. Although the first week was very difficult the second week has been better and the pupils are very keen to go back into class. This will be probably done on a phased return in to class. If a pupil continues to be disruptive then the pupil will return to isolation. The team has a meeting every week to discuss progress etc.

School does not have a permanent isolation room and apart from The Crescent there is not an alternative provision.

Governors discussed the possibility of primary school children using isolation rooms at high schools.

Can governors have some impact data from the behaviour interventions?

Ms Salt will have a look at the behaviour data logs. These have been dramatically reduced over the last 2 years, which can be directly linked to the KIVA system we have in school.

Is it possible to have a key for the abbreviations used in the data tables on page 4-6 of the Headteacher report?

Mrs Bagni provided this information to Governors.

On page 7 of the Headteacher report the year 6 targets read the same as current for reading and writing. Is this correct, and if so are there no pupils who can reach the expected standard by the end of Y6?

The year 6 targets are the same because these are where they are now and we are **concentrating on getting** them solid, constant and consistent

What is a PAG target?

PAG targets are pupil achievement data and give the children a target score for end of KS2.

Page 7 of the Headteacher report - are there current/target percentages for achieving expected in all?

All three are cross referenced and Mrs Bagni will prepare the data for the next meeting

Actions to be implemented			
Person responsible	Action	Impact	How will this be feedback to GB?
Mrs Ollier	From 1st September 2016, academy trusts and maintained schools must provide information required on Edubase, and keep it up to date as those involved in school governance change.	Edubase will have current Governing Body information	Next Governing Body meeting
Mrs Ollier	Policies that were reviewed and approved by the Governing Body at the meeting to be updated in the school's Manual of Internal Financial procedures	Manual of Internal Financial procedures to be updated in accordance with requirements for the SFVS	Next Governing Body meeting

Actions to be implemented			
Person responsible	Action	Impact	How will this be feedback to GB?
All Governors	To look at Ormiston Group website for information as a possibility for Academy MAT	To move forward with Academy status possibilities	Next Governing Body meeting
All Governors	Governors are asked to e-mail Miss Humphries with 2 questions online survey. Miss Humphries and Mr Eagney will then compile the survey and publish it online.	Further enhance schools links with the wider community	Next Governing Body meeting
All Governors	New online system to be an item on the next committee agenda meeting and to be demonstrated to the Governing Body.	Governing Body will have relevant information regarding the assessment system in place	Next Governing Body meeting
Mrs Bagni	Provision of data for current/target percentages for achieving expected in All assessments	Governing Body will have the requested information	Next Governing Body meeting

Meeting closed at 5:00 p.m.

The next meeting will be the committee agenda meeting on 24th November 2016