



Minutes of the full GB Committee Agenda on Thursday March 23rd 2017 at 3.30 p.m.

Date	Thursday March 23 rd 2017, at 3.30 p.m.
Present	Mrs Bagni, Mrs Tomkinson, Miss Humphries, Miss Szymura, Mr Flood, Ms Salt In attendance: Mrs Ollier (Clerk to the Governors)
Apologies	Mr Eagney, Ms Murphy. Mrs Surowka
Absent	

1. Apologies for absence

Mr Eagney, Ms Murphy. Mrs Surowka

2. Register of interests

None to declare

3. Correspondence

None

4. Minutes of the previous meeting [this is from the previous full GB committee meeting in November 2016]

Re areas of responsibility for Governors:

Ms Salt	Safeguarding
Miss Szymura	Maths
Mr Eagney	English
Ms Salt	Personal Development and Welfare
Mr Flood	I.T.
Mr Flood	Health and Safety

Action: Governors to come in to school during the summer term and see the evidence regarding their area, compile a report and feedback to the Governing Body.

It was noted that there is a vacancy for a co-opted governor on the Governing Body. RB suggested that Miss Procter be considered for this vacancy. It was agreed that will be discussed and considered by the Governing Body. Miss Procter should complete a similar questionnaire to that of the SGOSS.

Action: Mrs Ollier will provide a similar form for completion by Miss Procter and this will be an agenda item on the next full Governing Body meeting.

The minutes were agreed by Mrs Tomkinson and approved by Mr Flood. Miss Humphries signed the minutes.

7. Feedback from Governors conference. Andrew Flood.

Mr Flood attended the Annual Governors' Conference - Friday 10 March 2017. The theme of the day was - Successful Schools - 'it's not all about English and Maths' The agenda included a range of knowledgeable and inspirational speakers who covered the theme 'it's not all about English and Maths', focussing on the importance of non-academic aspects of school learning, such as activity and exercise, self-awareness and wellbeing.

The agenda and speakers were:

- Welcome - Jacky Forster, Director of Education and 14-19 Skills
- Emotional health and wellbeing - Jonathan Potter
- Building a better future - David Hemery
- Leading change and making a difference - David Hodgson
- Growth Mindset - Weaver Primary School
- Mindfulness - Mobberley Primary School
- Is your school happy and healthy? - St Anne's Fulshaw CE Primary School (PDF, 136KB) - contact details if you require further information regarding this presentation: Linsey Jackson Email: ljackson@stannesfulshaw.net
- PE and Sport Premium update - Mike Harris (PDF, 204KB)

The presentations from the day are available on the following link

http://www.cheshireeast.gov.uk/schools/school_governors/school-governors.aspx

8. Quality of Teaching, Learning and Assessment

- **Book scrutiny of Y6 pupils. English and maths**

RB shared a mixture of the Year 6 books (Numeracy, Literacy and extended writing), with Governors ranging from the most abled to the least abled.

EH - Really liked seeing the planning and draft work and the resulting proud piece.

Question from CS - Are we still doing the handwriting skills?
Answered by RB - Yes when needed.

Question from CS - Are we still doing interventions in Numeracy to "Plug the gaps"?
Answered by RB - Yes.

CF remarked that there was really good evidence of the high support needed for the less abled children and provided within the year group

EH remarked that the number of children's' books shared demonstrated the differing abilities within the class. (The books of 9 children have been shared)

Question from CS - Could an improvement phase be introduced?
Answered by RB - The marking policy will be amended in line with the proposed new staffing structure.

EH remarked that school don't know the ability of new children coming into the school but school are very good at quickly determining their levels.

Governors acknowledged and thanked the hard work and commitment of the Year 6 team. RB will pass this on to the Year 6 team.

Question from AF - What do the letters TLLI stand for?
Answered by RB - Today's Lesson Learning Is

- Evidence from book scrutinies carried out by the leadership team

RB used the monitoring folder of Year 3 to demonstrate book scrutiny by the Leadership team. Teachers are given targets. These are revisited and checked that they are actioned. Drop-ins are undertaken rather than observations and books are checked. Teachers have a monitoring meeting with one of the leadership team and can say what went well or not so well and make suggestions. Teachers have at least 1 lesson observation per year. RB and CP are supporting a group each week in class - CP in Year 4 and RB in Year 3.

7. Personal development and Welfare

- KiVa update

Governors were given a Behaviour/KiVa Spring term report.

The KiVa narrative on the report showed that the number of incidents reported that could potentially lead to bullying issues has decreased from during the period last year.

Extra strategies have been put into place for incidents that have re-occurred.

- Behaviour update

The number of C's issued for the term has also decreased from the same period last year. There has been 1 child permanent exclusion this term. The class behaviour files continue to be monitored every fortnight and results recorded to look for a pattern or persistent names etc. The results are then fed back to the Leadership team at a fortnightly update meeting.

Question from EH - How does cyberbullying happen?

Answered by RB - Variety of ways i.e. current issue with Instagram. A group is set up then one person of the group is blocked and are later unblocked - at this time they are then able to see everything that has been said about them.

CF remarked that in the high school where she works, if parents refuse to take control of their child's internet usage they may be referred to social care.

The NSPCC are in school after Easter and will talk to parents about internet safety. School will target Years 5 and 6 parents.

CF remarked that this is a huge problem in high schools. Her school have banned mobile phones from being switched on until the end of the school day. Phones must also be kept in school bags until the end of the day otherwise they are confiscated and returned at the end of the day.

- Attendance update

Attendance is currently 96.69% and we are still a green school. There are currently 23 persistent absence pupils. Of these 22% are FSM, 70% are EAL, 13% have a medical reason and 4% are on a part time timetable. Last year FSM pupils were the highest and EHCP the second highest.

Holidays next term will impact on the figures however as parents are presently not fined for taking holidays in term time.

Action: RB will collate the holiday data and groups of pupils taking holidays in term time.

8. Update on staffing

The Governing Body will meet next Thursday (30th March) to confirm the new staffing structure from September. There are 2 members of staff with temporary contracts who are leaving on March 31 when their contract end.

9. Staff wellbeing.

Year 1 - 6. There are strategies being implemented in September to reduce planning time by using management plans. Teachers will stay in the same year groups next year and so are able to use their current short term plans.

The Foundation Stage will be looked at during the summer term.

In September school will look at team building initiatives.

10. A.O.B.

Parents were invited to a *Governors and Leadership Team Coffee Morning* on March 13th to meet and discuss any school related topic.

Matters covered included:-

- Budget cuts and restrictions - would parents consider a voluntary monthly contribution of £1 was made by each child that would be spent on extra resources within the class. This was suggestion from a parent after the meeting.
- A parent requested that sweets and sugary foods were not given in class when it is a child's birthday, as some children are unable to have them through allergies or life style choices.
- Dangerous parking and stopping outside of school. One of our parents has offered to stand outside school each morning and talk to parents who park on the zig zag lines in front of school.

A letter was sent out to parents asking for their feedback from the suggestions made.

SFVS Audit

The SfVS audit was agreed and approved by *Governors*.

A suggestion was made by *governors* that school could possibly be offered as a venue for group meetings after school e.g. slimming world, Zumba, keep fit classes etc. Mr Flood offered to lock up afterwards if these were to go ahead.

Action: EH will investigate the possibilities

Dates and times of next meetings

Full Governing Body Committees meeting

Thursday 18th May 2017 - 4:00p.m - 5:00p.m

Full Governing Body meeting

Thursday 13th July 2017 - 4:00p.m - 5:00p.m

Governors Coffee morning

Monday 26th June 2017 9:00 a.m. -10:00 a.m.

Leadership and Management meeting (EH, ES, AF, RB)

Tuesday 4th July 4:00p.m - 5:00p.m.

Actions to be implemented			
Person responsible	Action	Impact	How will this be feedback to GB?
Governors	Governors to come in to school during the summer term and see the evidence regarding their area, compile a report and feedback to the Governing Body.	Governor information	Summer term committees meeting
Mrs Ollier	Form for completion by Miss Procter re co-opted governor and this will be an agenda item on the next full Governing Body meeting.	Governing Body to consider application in line with skills set	Agenda item, next full gov. body meeting
Mrs Bagni	RB will collate the holiday data and groups of pupils taking holidays in term time.	Governor information	Full gov. body meeting in the Autumn term