



Minutes of the full GB Committee Agenda on Thursday July 13th 2017 at 4:00 p.m.

Date	Thursday July 13th 2017 at 4:00 p.m.
Present	Mrs Bagni, Mrs Tomkinson, Miss Humphries, Miss Szymura, Mr Flood, Mrs Surowka, Cllr Roberts. In attendance: Mrs Ollier (Clerk to the Governors)
Apologies	Ms Salt

1. Apologies for absence

None

2. Register of interests

None to declare

3. Correspondence

Miss Humphries has received a letter from James Eagney resigning from the Governing Body due to his work commitments.

Councillor Brian Roberts was welcomed on to the Governing Body as a co-opted Governor and was introduced to the other governors.

4. Minutes of the previous meeting.

The actions from the meeting on 23rd March 2017 have been completed.

The minutes were agreed by Mr Flood and approved by Mrs Tomkinson. Miss Humphries signed the minutes.

5. Dates for Governors visits to school for the autumn term.

See agenda item number 9.

6. Quality of Teaching, Learning and Assessment

- **Y5 and Y3 maths examples, using the interim assessments.**

Miss Procter shared the files regarding the National Curriculum statutory requirements of Mathematics with governors.

School used the Maths Mastery programme which aims to improve understanding, enjoyment and attainment in mathematics.

Miss Procter went into details concerning the planning, tracking and assessment procedures that are in place. Each year group has a weekly overview of solid foundations for each term. The term by term objectives are linked to the National Curriculum statutory requirements.

This scheme has a good impact on the maths results in school to date.

School also uses the Assertive Mentoring approach in mathematics and SPAG, which integrates target setting, tracking, mentoring & checking systems.

In addition school also uses KIRF (Key Instant recall Facts) which is a timetable of the half termly objectives for mental maths from Reception to Year 6.

School has also introduced Times Table Rockstars which is a sequenced programme of daily times tables practice. There are various competitions online and as a school we have moved from 10th to 9th in the local area.

Each month school has assembly to promote best progress and the quickest in each class.

Miss Procter shared the Maths books with governors.

Mrs Spry shared and explained the school progression policy which covers the different areas of maths (plus, minus, times and divide)

Governors agreed that the presentation and standard of marking is good.

- **SSDP**

Governors had read through the SSDP prior to the meeting.

Included in the SSDP is a lot of Emotional Development ideas e.g. resilience, attachment and dealing with emotions.

Mrs Bagni has arranged for 4 free staff meeting sessions concerning staff wellbeing. School aim to Reduce number of PA students by 10% by home visiting, referral to EWO, attendance awards for the best improved in that group, monthly meetings with the group of children where appropriate [i.e. not children with authorised absences] and reduce lateness by holding monthly meetings with the group of children who are consistently late. Rewards for the most improved.

Mrs Surowka asked if this would be stressful for children and also if the rewards would have a negative effect on children that don't have attendance or punctuality issues.

Mrs Bagni explained that this would all be done very sensitively and in such a way that other children wouldn't be aware.

Governors agreed and approved the SSD for September 2017 to August 2018.

7. Personal development and Welfare

- **KiVa update**

May 9th to July 5th - 35 incidents reported, majority of which when investigated were relationship breakdowns between pupils. During the same period last year there were 32 incidents of potential bullying reported.

Follow up interviews with the children have found that these incidents have either reduced or stopped completely.

Of the few incidents that have been re-occurring the children continue to be monitored closely.

Next KiVa survey will be completed by all KS2 pupils during week beginning 10th July and the results will be available in September.

- **Behaviour update**

Summer 1st half term and first 4 weeks of Summer 2nd half term there have been 116 C's issued (from C3 - C6). Of these, 46 were issued in class and 70 issued for break-time incidents. During the same period last year there were 164 C's issued (from C3 - C6). Of these, 81 were issued in class and 83 issued during break-times. Class files are monitored every 2 weeks and results are recorded to look for patterns/recurring names. The majority of these incidents are for arguments and being unkind to each other.

"Happy to Be Me" self-esteem group has been running for the last 6 weeks exploring why people are different and to have fun.

Some alternative curriculum activities, e.g. play dough making, lego therapy and play therapy, have been introduced for children who are experiencing some emotional problems recently that was affecting their behaviour. These will be continued during the Autumn term.

- **Attendance update**

Current attendance for school is 95.4% which means that we are a green school. Mrs Bagni went through the attendance data statistics, including persistent absences, and EAL. There is also 1 child on a part time timetable. Attendance continues to be monitored very closely.

8. Outcomes for Pupils

- **FS data**

This year 67% of children achieved a good level of development compared with 69% last year.

81% of girls achieved a good level of development and 58% of boys achieved a good level of development.

- **KS1 phonics data**

Year 1 - 73% were at expected this year which is roughly in line with the national average.

84% of EAL children passed the phonics test and 55% of non- EAL passed.
50% of disadvantaged children passed the phonics test and 75% of non-disadvantaged children passed.

Year 2 - 71% of children retaking the test this year passed (i.e. children that didn't pass in year 1)

- **End of Key Stage data**

KS1 data

The data for KS1 at expected is 66% in maths and 69% SPAG. This is slightly below the national average.

Mrs Bagni will bring the KS1 papers to the meeting in September for the governing body to have a look at.

KS2 data

The results for end KS2 children achieving the standard were

Reading - 71%

Writing - 61%

Maths - 71%

SPAG - 79%

In English and maths last year there were 23% of children at expected compared to 57% at expected this year.

Governors complimented Mrs Bagni on the results.

9. Dates of meetings 2017/2018

Full Governing Body meeting dates

- Thursday 5th October 2017 at 4:00 p.m.

This meeting will look at presentation in Reception, year 1 and year in English and writing.

Mrs Bagni will bring a copy of the KS1 and KS2 SATs papers for Governors to have a look at.

- Thursday 8th February 2018 at 4:00 p.m.

This meeting will look at spelling across years.

- Thursday 17th May 2018 at 4:00 p.m.

This meeting will look at science across all years.

Full Governing Body Committees meeting dates

- Thursday 23rd November 2017 at 4:00 p.m.
- Thursday 22nd March 2018 at 4:00 p.m.
- Thursday 12th July 2018 at 4:00 p.m.

10. Grounds maintenance

Three companies were invited to quote for the grounds maintenance contract and Mr Flood has shown each of the companies round the site prior to their quotations.

After a discussion the Governing body decided that Miss Humphries and Mr Flood would go through the quotations and contact the companies to clarify exactly the work to be carried out.

After this a decision will be made as to which company should get the contract.

11. AOB

Councillor Roberts met with Mark Bayley (Education and Strategy Cheshire East) to discuss the high proportion of EAL children on roll. From September the new reception class will be 86.7% EAL. After this meeting Mark Bayley met with Mrs Bagni and Miss Humphries to discuss further the implications of EAL on school budget. Mrs Bagni then submitted a plan. As a result school is to receive some additional funding enabling school to continue the contract of their EAL teaching assistant for the next academic year.

Miss Humphries will attend the end of term celebration assembly and will complete a Record of Visit form.

Miss Humphries has attended a Link Governor course and will scan the paperwork which can then be sent by e-mail to governors.

All Governing body boards should have an individual to take responsibility for school's safeguarding arrangements, including the Prevent duty as per the training material to be e-mailed to governors. For Edleston Primary school this is currently Ms Salt. Please can all governors read through the training that Miss Humphries is sending out.

Note from 14/7/17 after meeting

The vacancy created by Mr Eagney has now been filled by Stacey Rutter from South Cheshire College. This leaves 1 vacancy to be filled from the relevant recruitment process to cover business and financial skill sets

Future requests to join the Governing Body should be sent to Miss Humphries in the first instance.

Apologies for all future meetings should be sent direct to Miss Humphries at e.humphries298@bentley.co.uk